

Escrow / Lender Information

This document is available online at www.actionlife.com

FOR USE IN UTAH STATE TRANSACTIONS ONLY

In order to process any escrow or lender requests a copy of the seller's signed authorization (attached) must be received with the original order. **Faxed requests are not accepted.**

Payments:

Checks or money orders must be made payable to Empire Canyon Resort Residences Association and mailed to the address below at the close of escrow.

Transmission Method:

As part of Action Property Management's continued efforts to go **GREEN**, we now offer you the option of receiving your documents electronically (by email) rather than as hardcopies, where possible. Please indicate your preferred method of transmission for this order below.

Hardcopy Email (valid address required): _____

Document / Service Fees:

Transfer Fee (*required for all resales - includes payoff letter*): \$ 50.00

Turnaround Times: Any requests received after 1 PM PST will be recognized as received the following business day

Five Business Days: (*example: received Mon; completed following Mon*) *Included*

Insurance Information:

All insurance information must be obtained directly from the association's insurance agent. Contact information for the insurance agent will be provided on the demand cover letter, or it can be obtained by contacting Action Property Management direct at 949.450.0202 or 800.400.2284 (toll free).

Cancellations:

In the event of a cancellation, please contact the escrow department within 90 days of the issuance of the demand for a refund of the transfer fee (less a \$75.00 cancellation fee).